

Suicide Mortality Review – Cooperative Agreements

Presentation for: Notice of Funding
Opportunity (NOFO) Webinar

Presented by: Christina Gerstel, Deputy Of
Strategy and Operations, Community Based
Interventions, Office of Suicide Prevention



Choose **VA**

VA



U.S. Department
of Veterans Affairs

988: Free, Confidential Support 24/7/365

Be prepared.
Save the number.
Dial 988 then Press 1



- **Veterans**
- **Service members**
- **Family members**
- **Friends**
- **Coworkers**

*can also text 838255 or chat via <https://www.veteranscrisisline.net/>



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Suicide Mortality Review Cooperative Agreements

- **Purpose:** Cooperative agreements focused specifically on Suicide Mortality Reviews (SMR); intended to support a national approach to collecting and sharing data on suicide deaths to:
 - facilitate an understanding of the risk factors of suicide,
 - determine what interventions at individual, provider, facility, system, and community levels will have the most impact and
 - implement initiatives in the right places for families and communities who need them most.
- **Funding available:** \$10 million for one year with a potential second year of funding.
 - Focus Area 1 awards: up to \$300,000
 - Focus Area 2 awards: up to \$575,000
 - Funding will be awarded by Sept 30, 2024
- **Population:** The SMRs for these cooperative agreements may apply to populations of the applicants choosing but Veterans must be included as a population of focus.



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Suicide Mortality Review Cooperative Agreements

- **Eligible applicants:**
 - American Indian, Alaskan Native Tribal governments.
 - A State or territory. This may include, States, the District of Columbia, Guam, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, and American Samoa.
 - States, territories, and Tribes may identify key counties, cities, municipalities, or other political subdivisions within their own jurisdiction with whom they wish to coordinate for local SMRC development and implementation, which must be noted in the application.
- **Governor's Challenge:** These Cooperative Agreements are part of a broader effort to advance Suicide Mortality Review efforts within the *Governor's and Mayor's Challenges to Prevent Suicide Among Service Members, Veterans, and their Families Program*.
 - The Governor's Challenge Program is a collaboration between VA and the Department of Health and Human Services (HHS) Substance Abuse and Mental Health Services Administration (SAMHSA) focused on bringing State, territory, and Tribal policy makers and leaders together to develop and implement a comprehensive suicide prevention plan.



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application Submission



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Accessing Application

- Apply using the online application tool available at: UDPaaS https://hmlsgrants-va.mod.udpaas.com/s_Login.jsp
- Agencies with other VHA grants - use existing UDPaaS login
 - New to VHA grants - register for new account

VHA GRANTS

Login

✉ Email

🔑 Password

Log In

[Forgot Password?](#)

Learn more about our

[Privacy & Security policies](#)

New in the system:

[Register](#)

Welcome to VHA Grant Programs Portal

Welcome to the Department of Veterans Affairs grants management portal for VHA's Homeless and Office of Mental Health and Suicide Prevention Grant Programs. This portal supports a variety of grant functions associated with the **Supportive Services for Veteran Families (SSVF)**, **Grant and Per Diem (GPD)**, **SSG Fox Suicide Prevention Grant Programs (SSG Fox SPGP)**, and **Legal Services for Homeless or At-Risk Veterans (LSV) Grant Programs**.

Click [here](#) to download the login instructions using Multi-Factor Authentication.

For technical questions or issues, please contact SSVF@va.gov, GPDgrants@va.gov, VASSGFoxGrants@va.gov or LSVGrants@va.gov for further assistance.



Choose **VA**

VA



U.S. Department
of Veterans Affairs

UDPaaS Registration: New Users

VHA GRANTS

Registration Options

To register your Organization, please select:

1. **Charitable or Nonprofit Organizations** registration if you are a nonprofit registered with the IRS.
2. **Eligible Entities that are Not Charitable or Nonprofit Organizations** registration if you are:
 - City/township government
 - County government
 - State government
 - Tribal organization
 - Public/Indian housing authority
 - Consumer Cooperative
 - Legal Aid Organization
 - Law School
 - Veterans Organization
 - Any other eligible entity

Charitable or Nonprofit Organizations

Eligible Entities that are Not Charitable or Nonprofit Organizations



Choose **VA**

VA



U.S. Department
of Veterans Affairs

UDPaaS Registration: New Users

VHA GRANTS

Registration

Organization Information



Instructions

Required fields are marked with an asterisk "*".

* Organization Legal Name

* Organization Name

DBA or AKA

* Address

Address 2



Choose **VA**

VA



U.S. Department
of Veterans Affairs

UDPaaS Home Page

Organization and Contact Profile



My Organization Profile



My Profile



Change Password

Applications and Grants

Click any of the program shortcuts to open their corresponding pages.



Grant and Per Diem Program

(GPD Grants)



Supportive Services for Veteran Families

(SSVF Grants)



Office of Suicide Prevention



Legal Services for Homeless or At-Risk Veterans Grants

(LSV Grants)



SMR Application



Office of Suicide Prevention Applications and Funding Opportunities



To start an application, please go under Notice of Funding Opportunity list and select the appropriate grant type to apply for.
To view and/or edit existing applications, see Draft, Submitted and Under Review applications under Applications list.
To view existing grants, see Approved grants under Grants list.
To view existing tasks, see under Tasks list.

For technical questions or issues, please contact VASSGFoxGrants@va.gov for further assistance.

Notice of Funding Opportunity



These are the current opportunities that are available for applicants to apply.

#	Grant Type	Cycle	Status	Cycle Start Date	Cycle Deadline	Last Modified
1	Open Suicide Mortality Review	Suicide Mortality Review	Active	06/06/2024 10:12	06/07/2024 16:59	06/06/2024 15:04



SMR Application



Suicide Mortality Review

Overview

Name

Suicide Mortality Review

Description

Open Date

Please note that the open date for applications is listed in **Eastern Time (ET)**.

06/06/2024 10:12

Due Date

Please note that the deadline date and time for applications is in **Eastern Time (ET)**.

06/07/2024 16:59

[Apply Now](#)

Application: Instructions

VHA GRANTS

← View New Actions Tools Logs

Main

XX-SMR--

Deadline:

SMR Application
Summary:

Preview

INSTRUCTIONS

OVERVIEW

APPLICATION

EXTERNAL ATTACHMENTS

INTERNAL ATTACHMENTS

FOR SYSTEM USE

Department of Veterans Affairs (VA)

Suicide Mortality Review Cooperative Agreement

APPLICATION FOR SUICIDE MORTALITY REVIEW COOPERATIVE AGREEMENT

Privacy Act Statement: VA is asking you to provide the information requested in this form under the authority of section 303 of Division V of the Consolidated Appropriations Act, 2023 (P.L. 117-328) for VA on the form as permitted by law. VA may make a "routine use" disclosure of the information for: civil or criminal law enforcement; congressional communications; the collection of money owed to the United States; and personnel administration. You do not have to provide the requested information to VA; but if you do not, VA may be unable to process your application. This information also may be used for other purposes as authorized by law.

Background: This form is to be completed by eligible applicants for Suicide Mortality Review Cooperative Agreements. VA will use the collected information to evaluate and select recipients for Suicide Mortality Review Cooperative Agreements in the review process.



Choose VA

VA



U.S. Department
of Veterans Affairs

Application Sections

- **Section A:** Background, Qualifications, Experience, and Past Performance (Maximum 15 points)
- **Section B:** Logic Model and Program Vision (Maximum 15 points)
- **Section C:** SMRC Implementation (Maximum 25 points)
- **Section D:** Work Plan and Staffing (Maximum 35 points)
- **Section E:** Area Linkages and Relations (Maximum 10 points)
- **Section F:** Certifications and Required Documentations (0 points)
- **Exhibits:** Organizational chart, personnel resumes, budget, optional letters of support



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application: Executive Summary

- Review your organization contact information. If incorrect, click on the link and it will allow you to update it directly within your organization profile.

VHA GRANTS

← View New Actions Tools Logs

Main

Notes

Grant Contacts

More...

XX-SMR--

INSTRUCTIONS **OVERVIEW** APPLICATION EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Executive Summary

The Organization information below is from your organization record within UDPaaS. To update, click [here](#) to go to your Organization profile. ←

Applicant's Legal Name (as identified in your Articles of Incorporation):

Other Names under Which Applicant Does Business:

Employer Identification Number (EIN) that Corresponds to the Applicant's IRS Ruling Certifying Tax- Exempt Status under the IRS Code of 1986

(Note: EIN will be used to determine whether applicant is delinquent or in default on any Federal debt, in accordance with 31 U.S.C. 3701, et seq. and 5 U.S.C. 552a at note):



Choose VA

VA



U.S. Department
of Veterans Affairs

Application: Executive Summary

Are you submitting multiple applications? Each applicant may only apply for a single focus area per application but may submit up to 2 separate applications per focus area, for a total of 4 possible applications.

Yes

No

If yes, how many Focus Area 1 applications are you submitting? NOTE: Applications should not exceed 2 for each Focus Area.

If yes, how many Focus Area 2 applications are you submitting? NOTE: Applications should not exceed 2 for each Focus Area.

Is this application for Focus Area 1- Suicide Mortality Review Committee (SMRC) Planning and Establishment? Please note: Each applicant may only apply for a single focus area per application.

Yes

No

Is this application for Focus Area 2- Suicide Mortality Review Committee (SMRC) Planning and Establishment? Please note: Each applicant may only apply for a single focus area per application.

[⏪ BACK](#)



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Reminders for Application Submissions

- Eligible entities may apply for up to two Focus Area 1 awards and two Focus Area 2 awards for a total of four applications.
- Total awards for a single entity may not exceed \$875K.
- Entities that have or are planning to develop a centralized SMR model will only be eligible for either one Focus Area 1 award or one Focus Area 2 award.
 - Note: In this instance, the entity will only be eligible for up to either \$300K for a Focus Area 1 award or up to \$575K for a Focus Area 2 award.
- Focus Area 1 awards are intended to support the planning and establishment of SMRCs while Focus Area 2 awards are intended to support implementation and expansion of existing SMRCs.
- Each Focus Area request requires a separate application submission with supporting documentation as detailed in the NOFO.



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application: Save Often

Save Draft

Submit

Delete



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application: Section A - Background

XX-SMR--
Summary: [VIEW](#)

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Section A

Section A: Background, Qualifications, Experience and Past Performance of Applicant (Maximum 15 points)

- a. Provide an organizational capacity statement which clearly demonstrates the necessary skills and relevant experience to:
- (i) Successfully implement the strategies and activities outlined in a Logic Model;
 - (ii) Successfully manage a federal award.

- b. Describe the applicant's ability to demonstrate the required skills for:
- (i) effective program planning;
 - (ii) performance monitoring;
 - (iii) financial reporting and budget management; and
 - (iv) administration and personnel management.

Application: Section B – Logic Model and Vision

- Home Main
- Notes
- Grant Contacts
- More...

XX-SMR--

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Section B

Section B: Logic Model and Program Vision (Maximum 15 points)
Provide a narrative response that describes each of the questions below:

(i.) The vision for the program:

(ii.) The local context for where the program will be implemented (e.g. descriptions of populations within the jurisdiction):

(iii.) Identification of disparities in suicide and mental health outcomes in the jurisdiction based on geography, race/ethnicity, socioeconomic status, insurance type, preferred language or other relevant factors:

(iv.) Existing Veteran-specific suicide mortality activities:

← BACK

Save Draft Submit Delete



Choose VA

VA



U.S. Department of Veterans Affairs

Application: Section B – Logic Model and Vision

- Download logic model template
- Save it as **Organization Name_Logic Model_FY24_SMR**
- Upload your completed version to your application.


INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Applicants are required to submit a logic model relevant to the applicant's unique geographic and population context. Applicants may use the logic models presented in the Notice of Funding Opportunity as the starting point and/or the logic model template provided below.

Please click the link below to download the logic model template. Follow the embedded directions for the completion of the logic model. Upon completion of the logic model, use the upload field to incorporate it into the application. Logic Models should be uploaded with the following naming conventions: "Organization Name_Logic Model_FY24_SMR"

[Download Logic Model Template](#)

Upload the completed logic model here.

 Drop files here or browse files

Maximum file size: 2 GB



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application: Section C - Implementation

- In Section C, only complete the prompts for the Focus Area for the particular application on which you are working.
- If you indicated in the overview tab that you were submitting multiple applications across both focus areas, you will see prompts for both Focus Area 1 and Focus Area 2

VHA GRANTS Home GPD/SSVF OMHSP LSV Programs Reviews Contacts Organ

← View New Actions Tools Logs

Main **XX-SMR--**

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Maximum file size: 2 GB

▼ Section C

Section C: Suicide Mortality Review (SMR) Implementation (Maximum 25 points)

▼ Focus Area 1 SMR Implementation

a.) Provide a description of each of the following:

(i.) Current death investigation system for the applicant's jurisdiction:



Application: Section D – Work and Staffing

- Main
- Notes
- Grant Contacts
- More...

XX-SMR--

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Section D

Section D: Work Plan and Staffing (Maximum 35 points)

a.) Provide a work plan that includes the following:

(i.) A description of specific tasks that are reasonable and feasible with realistic completion dates and identification of person(s) responsible:

(ii.) The implementation of strategies leading to attainment of the proposed objectives and achieve the intended program outcomes:

← BACK the plan will include a planned every other month meeting between the recipient and the VA cooperative agreement liaison:

Save Draft Submit Delete

Application: Section D – Work and Staffing

- For the staffing and project management plans – you may use the text field provided or upload your own documents.
- If you choose to upload documents, use the naming convention: **Organization Name_Staffing Plan (or Project Management Plan)_FY24_SMR**

Staffing Plan and Project Management Plan Upload (optional)

(vi.) Upload any additional documentation highlighting the staffing plan and project management structure here:

 Drop files here or browse files

Maximum file size: 2 GB



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application Section E: Area Linkages

- Home Main
- Notes
- Grant Contacts
- More...

XX-SMR--

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

▼ Section E

Section E: Area Linkages and Relations (Maximum 10 points)

a.) Discuss activities the applicant will engage in to convene and connect with multi-sector organizations:

b.) Describe how the applicant will identify populations disproportionately affected with increased risk of suicide, including Veterans:

← BACK

Save Draft Submit Delete



Application: Section F - Certifications/Required Docs

- Main
- Notes
- Grant Contacts
- More...

XX-SMR--

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

▼ Section F

Section F- Certifications and Required Documentation

The following items require certification by an authorized representative of the applicant requesting a suicide prevention cooperative agreement. VA may require that applicants provide documentation of these certifications.

1. Applicant assures that the applicant and any community partners will comply with all requirements of the suicide prevention services cooperative agreement, and other applicable Federal, State, and local laws and regulations, including Federal civil rights laws. If the applicant intends to request waivers to any requirements included in the preceding citation, please explain below.

- Yes
- No



Application: Section F - Certifications/Required Docs

Focus Area 2 Applicants must submit documentation for at least one of the follow five items:

1. **State Medical Examiner/Coroner Offices.** Where the State Medical Examiner/Coroner Office is not the applicant, applicants must include a memorandum of support with the State Medical Examiner or Coroner Office(s).
2. **Authorities and Protections.** Applicants must submit evidence that provides the SMRC authority to access clinical and nonclinical records and confidentiality protection of data collected, proceedings, and activities.
3. **State Vital Records Offices.** Applicants must submit a memorandum of support that ensures access to death certificates and key identifiers.
4. **State Hospital Associations.** Applicants must submit a memorandum of support with State hospital associations.
5. **State Violent Death Reporting System.** Applicants must submit a memorandum of support with the State Violent Death Reporting System.



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Application: Exhibits

- Main
- Notes
- Grant Contacts
- More...

XX-SMR--

- INSTRUCTIONS
- OVERVIEW
- APPLICATION**
- EXTERNAL ATTACHMENTS
- INTERNAL ATTACHMENTS
- FOR SYSTEM USE

Exhibits

* SMR Exhibit I Application Organizational Chart

Drop files here or browse files
Maximum file size: 2 GB

* SMR Exhibit II Personnel Resumes

Drop files here or browse files
Maximum file size: 2 GB

SMR Exhibit III Budget

Applicants are required to provide a detailed one-year program budget that itemizes on a quarterly basis the suicide prevention services and administrative costs associated with the proposed program. A detailed narrative must accompany the program budget.



Application: Exhibits

- Download budget template
- Save it as **Organization Name_Budget_FY24_SMR**
- Upload your completed version to your application.

SMR Exhibit III Budget

Applicants are required to provide a detailed one-year program budget that itemizes on a quarterly basis the suicide prevention services and administrative costs associated with the proposed program. A detailed narrative must accompany the program budget.

The one-year program budget must be completed in the Microsoft Excel template provided. Only this template will be accepted. Please click the link below to download the budget template. Follow the embedded directions for the completion of the proposed program one-year budget. Upon completion of the budget template, use the upload field to incorporate it into the application. Budgets should be uploaded with the following naming convention: "Organization Name_Budget_FY24_SMR."

[Download Microsoft Excel Budget template](#)

* SMR Budget Upload

Upload the completed budget here:

 Drop files here or browse files

Maximum file size: 2 GB | Allowed file types: XLS, XLSX

[← BACK](#)



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Budget Template

VA's Suicide Mortality Review Cooperative Agreement (SMR-CA)

Budget Submission

****NOTE: Enter information into yellow cells only. All other cells are protected and should not be modified. Please submit original template provided by SMR-CA Program. DO NOT copy and paste this spreadsheet into a**

NAME OF ORGANIZATION:	
APPLICATION NUMBER (this is the UDPaas number that is assigned to your application):	
TYPE OF ELIGIBLE APPLICANT (select from drop down):	
COLLABORATIVE ENTITY (if applying to coordinate with a local county, city, municipality, or other political subdivisions within your own jurisdiction with whom the applicant wishes to coordinate for local SMRC development and implementation, list the entity here)	
TOTAL COOPERATIVE AGREEMENT FUNDS REQUESTED:	\$ -
FUNDING CYCLE:	Est: Sept 30, 2024 - Sept 29, 2025
SMR FOCUS AREA (select from drop down):	

PERSONNEL/LABOR EXPENSES (list as last, first (if FTE is already in place), position title, organization name)	# FTE	% FTE	Base Annual Salary/Wage Requested (enter prorated amount based on # of FTE and % FTE level indicated in columns B and C)	Annual Fringe Benefits Requested (enter \$ amount, not %)	Quarter 1 Funds Needed	Quarter 2 Funds Needed	Quarter 3 Funds Needed	Quarter 4 Funds Needed	Detailed Narrative Justification



Choose **VA**

VA



U.S. Department of Veterans Affairs

Budget Submission

General guidance

- Download the budget from the UDPaaS system.
- Save as **Organization Name_ Budget_FY24_SMR.**
- Do not attempt to unlock or modify this workbook.
- Only yellow cells can accept data.
- Other cells are locked but are linked and will prepopulate as needed.
- Upload **Organization Name_ Budget_FY24_SMR.**



Choose **VA**

VA



U.S. Department
of Veterans Affairs

Signing and Submitting

XX-SMR--

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Signature

By submitting this application, the applicant certifies that the facts stated and the certifications and representations made in this application are true, to the best of the applicant's knowledge and belief after due inquiry, and that the applicant has not omitted any material facts. The undersigned is an authorized representative of the applicant.

Applicant Name:

Name and Title:
Melissa Hall

* Signature

* Applicant Signature

← BACK

Save Draft Submit Delete



Application Preview

- Home
- Main
- Notes
- Grant Contacts
- More...

XX-SMR--

SMR Application Summary [Preview](#)

INSTRUCTIONS OVERVIEW **APPLICATION** EXTERNAL ATTACHMENTS INTERNAL ATTACHMENTS FOR SYSTEM USE

Section A

Section A: Background, Qualifications, Experience and Past Performance of Applicant (Maximum 15 points)

a. Provide an organizational capacity statement which clearly demonstrates the necessary skills and relevant experience to:
(i) Successfully implement the strategies and activities outlined in a Logic Model;
(ii) Successfully manage a federal award.

b. Describe the applicant's ability to demonstrate the required skills for:
(i) effective program planning;
(ii) performance monitoring;
(iii) financial reporting and budget management; and
(iv) administration and personnel management.

← BACK

Save Draft Submit Delete

UDPaaS Dashboard

VHA GRANTS

Home GPD Grants SSVF Grants Suicide Prevention LSV Grants



Office of Suicide Prevention Applications



DRAFT (0) SUBMITTED (0) UNDER REVIEW (0) DECLINED (0) INCOMPLETE (0) CANCELLED (0)

Search bar with 'x' icon, magnifying glass icon, '0 of 0' text, and navigation arrows.

Application Name ID FAIN/Grant ID Organization Legal Name Type Status Primary Contact Created Date

No Results Found

Office of Suicide Prevention Grants



APPROVED (1) EXTENDED (0) CLOSED (1)

Search bar with 'x' icon, magnifying glass icon, '1-1 of 1' text, and navigation arrows.



U.S. Department of Veterans Affairs

Application Submission Tips

- Ensure active Unique Entity Identification (UEI)
- Answer application questions and use data
- Save frequently - there is a system 15-minute session inactivity time out
- Answer questions fully.
- **Please allow ample time for application submissions and any technology challenges.**
- Prepare any required attachments prior to submission:
 - Logic Model
 - Budget template
 - Organizational chart
 - Key personnel resumes
 - Other required documents
- VA cannot make exceptions for late submissions.
- The online form automatically closes at **4:59 p.m. ET on July 24, 2024.**



Choose **VA**

VA



U.S. Department
of Veterans Affairs

For More Information

- **Website:** www.mentalhealth.va.gov/smr
- **Email:** VASuicideMortalityReviewTeam@va.gov
- **Phone:** 202-502-0002
 - Note: this is a shared phone number with the Staff Sergeant Parker Gordon Fox Suicide Prevention Grants team.



Thank You



Choose **VA**

VA



U.S. Department
of Veterans Affairs